

Position Title: Kids Clubs and Large Events Director
Reports to: Kids Ministry Area Leader

Ministry Summary

LBC Kids exists to teach, encourage and engage children to grow in their knowledge of God’s Word, while engaging parents in the process of becoming godly leaders and models of Jesus in the home. We desire to create a culture and environment where children and their parents experience a community of grace and truth, where they learn about Christ, grow in their love for Christ and seek to bring others to Christ.

LBC Kids serves children and their families from birth through 5th grade – approximately 700 children on Sunday and 250 children on Wednesdays. Programming includes Sunday morning classes, Wednesday night clubs, and several large outreach events per year.

Position Summary

To direct Wednesday night Kids Clubs as well as plan and coordinate major outreach and family connecting events.

The Basics

- A growing relationship with Jesus Christ demonstrated in character as outlined in I Timothy 3 and Titus 1.
- A humble and teachable spirit born out of security in Christ and an accurate understanding of God-given capacity.
- Loves people and Lincoln Borean Church and regularly attends weekend services
- Supports the core beliefs of LBC
- Trustworthy, honest and considers confidentiality a priority
- Has a vision for both reaching the lost and for developing, encouraging, and discipling parents and couples to grow in their relationship with Christ, cultivate Christ-centered marriages, and raise their children in God’s truth
- Specific academic training in marriage, parenting or children’s education and/or ministry (B.A. or higher), or comparable

Position Descriptives

- Proven leadership skills and outcomes
- Effective communication skills (verbal, written and social media)
- Strong organizational skills
- Highly relational
- Passionate promoter for the next generation and parent involvement within the church environment

Ministry Area Responsibilities

- Wednesday Night Kids Clubs (September – April)
 - Plan, organize and implement
 - Assist with recruitment, onboarding, and training of new volunteers
 - Provide leadership and support for Club leaders
 - Be available and comfortable to troubleshoot with kids and parents during programs
 - Ensure safety and security of all kids in attendance
- Large Events

- Plan, organize and implement 4-6 large events each year, including:
 - Vacation Bible School (July)
 - Fall & Spring Family Events
 - Christmas Program
 - Halloween Party
- Recruit volunteers
- Conduct meetings and trainings as needed
- Be available and comfortable to troubleshoot with kids and parents during events
- Develop outreach opportunities for families in the Lincoln community
- Communicate, connect and engage with kids and parents
- Assist in special projects and/or events when assigned

Accountability/Relationships

- Supervision: LBC Kids Ministry Area Leader
- Inter-office Relations: LBC Kids staff
- Working relationships will also include all-church staff and lay leadership within LBC Kids
- Attend team planning meetings and retreats as determined by supervisor

Church-wide Responsibilities

- Regularly participate in the overall church life at Lincoln Berean Church, cultivating an atmosphere of unity and encouragement among all ministries, staff and attendees.
- Faithfully attend and participate in all LBC staff meetings, functions and community-building opportunities.
- Fully agree to the terms of employment and other employee policies as outlined in the LBC Employee Handbook.
- Joyfully serve as an LBC ministry person in various other areas on an as-needed basis:
 - Assist with hospital visitation
 - Officiate weddings and funerals
 - Be available for appointments and calls in the office